

# **The Graduate Program in Anatomy and Cell Biology**

## **Annual Student Advisory Committee Report**

Students are guided through the Graduate Program in Anatomy & Cell Biology by an Advisory Committee. A student's Advisory Committee must be established and meet within six months (preferably sooner) of the student's date of admission. Thereafter, the Advisory Committee must meet at least once a year to assess the student's progress. At least one week prior to each annual meeting, a student must distribute a brief written progress report to all members of his/her Advisory Committee and prepare a 15 - 20 min oral presentation to be delivered at the meeting. After each meeting of a student's Advisory Committee, a report detailing the student's progress, signed by the student and all members of his/her Advisory Committee, must be forwarded to the Director of the Graduate Program in Anatomy & Cell Biology.

**1. Name of Student:**

**2. Name of Supervisor:**

**3. Date of entry into the Graduate Program in Anatomy & Cell Biology:**

**4. M.Sc. or Ph.D. program?      M.Sc. \_\_\_\_\_      Ph.D. \_\_\_\_\_**

**5. Members of the Advisory Committee:**

**6. Date of first Advisory Committee Meeting:**

**7. Course requirements completed?      Yes \_\_\_\_      No \_\_\_\_**

8. Thesis research proposal approved? Yes \_\_\_ No \_\_\_

9. Comprehensive Examination completed? (Ph.D. candidates only) Yes \_\_\_ No \_\_\_

If "no", please provide anticipated date of completion:

*A Ph.D. candidate is expected to complete successfully a Comprehensive Written and Oral Examination within thirty-six months of the date of initial registration.*

10. Student admitted to candidacy? (Ph.D. candidates only) Yes \_\_\_ No \_\_\_

If "yes", please provide date of admission to candidacy:

If "yes", please confirm that the Graduate Secretary has been informed:

*The basic requirements for a doctoral student to be admitted to candidacy are that: a) all required course work has been successfully completed; b) the Comprehensive Examination has been passed; c) the thesis proposal has been formally approved by the student's Advisory Committee; and d) the student's Advisory Committee is satisfied, based on the student's research progress, that the student is capable of submitting a competent Ph.D. thesis. **A student who has not been admitted to candidacy within thirty-six months of the date of initial registration will normally be required to withdraw from the Program; an extension of this period can only be permitted by the Dean of The Faculty of Graduate Studies in exceptional circumstances.***

11. Report of current Supervisory Committee Meeting:

Date of meeting:

Members attending (all members attending must sign and date this form):

Comments:

12. Is the student making satisfactory progress in the Graduate Program in Anatomy & Cell Biology?

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